

**Policy 7.01 Implementation Plan**  
**Quileute Tribe**  
**Port Angeles, Port Townsend, Forks CSO**

Implementation Plan				Progress Report
<p style="text-align: center;"><u><b>Goals/Objectives</b></u></p> <p>Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.</p>	<p style="text-align: center;"><u><b>Activities</b></u></p> <p>Provide accurate information to the Quileute Tribe relative to tribal members in a timely manner.</p>	<p style="text-align: center;"><u><b>Expected Outcome</b></u></p> <p>Information and statistics provided on an as needed basis via eJAS and Barcode ad-hoc reports.</p>	<p style="text-align: center;"><u><b>Lead Staff and Target Date</b></u></p> <p>Louise Huntingford, Andy Pascua, Diane Mitchell</p>	<p>Port Angeles CSO, Port Townsend, and Forks</p> <p>Number of Tribal members receiving benefits through the CSO's:</p> <p style="padding-left: 40px;"><b>TANF – 11</b>  <b>Food Assistance – 120</b>  <b>Medical – 225</b>  <b>GA - 2</b></p> <p>The above number may not be complete due to self-declaration and coding errors.</p> <p>Tribes continue to provide information regarding commodity food participants.</p>
<p>Work with tribes to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, MOU's, contracts, or processes.</p>	<p>Identify needs of American Indian clients &amp; communities and whether current programs and policies meet</p>	<p>Coordinate and develop processes between the CSO and Tribal TANF population.</p>	<p>Louise Huntingford, Andy Pascua, Diane Mitchell, Nicole Earls, Gloria Marshall-Perez</p>	<p>The TANF Operation Agreement between the Quileute Tribal Assets for Native Families Program and the Forks was updated in May 2007.</p>

<p>Ensure communication with tribal governments, landless tribes, and off reservation American Indian organizations for information sharing, consultation, joint planning, and problem solving.</p>	<p>these needs. Identify outstanding issues/gaps in service and develop performance expectations, which can be implemented, monitored and evaluated</p>	<p>Schedule and hold meetings to improve coordination and communication.</p>	<p>Louise Huntingford, Andy Pascua, Diane Mitchell</p>	<p>Quileute has been invited to attend the Local Planning Area meetings (designed for local office implementation) and agreed that an annual 7.01 meeting would be sufficient. Tribes are invited to participate in the LPA meetings to design appropriate community service plans. Forks staff attended Circles of Care planning meetings held at La Push.</p>
		<p>Plan, develop and implement training programs that would enhance the skills of both agencies' staff.</p>	<p>Andy Pascua, Louise Huntingford, Diane Mitchell, Tribal Reps.</p>	<p>The Tribes and CSD worked together at developing training that enhanced the skills of both agencies' staff. Invitations and participation occurred when slots were available. Invited gloria Marshall-Perez and the Tribal Liaison to attend the Quileute Health Fair. The Tribal Liaison attended a Meth Awareness training sponsored by the Quileute Tribe.</p>
	<p>CSO invited to disseminate information through Tribal newsletters.</p>	<p>Enhanced communications of state programs to Tribal members</p>	<p>Andy Pascua, Louise Huntingford, Diane Mitchell</p>	<p>Revisions or changes to DSHS program and services will be shared with the tribal editor to determine what they would like to include in their newsletter.</p>

	New 7.01 Administrative Policy training	Region 6 IPSS provided training for the new 7.01 Administrative Policy	Andy Pascua, Louise Huntingford	All three CSO Administrators received the 7.01 Administrative Policy training
	Government to Government training is offered to all CSO staff	Training for line staff will resume when resources are available	Andy Pascua, Louise Huntingford	<p>All managers have completed the 7.01 training and all staff has completed the Gov't to Gov't training. As new employees are hired, they will be enrolled in training ASAP.</p> <p>Government to Government training in the Port Angeles CSO was held on 1/26/07. All DSHS front line staff attended and invitations were extended to the Tribes</p>
	DSHS Financial/Social Service staff will coordinate changes of circumstances, including overpayments to Quileute Tribal Staff	Sharing of information on shared cases for positive program maintenance	Andy Pascua, Louise Hungtingford	On 10/16/08, Nichole Earls requested assistance on fraud investigations as our programs overlap and they are having serious issues in this area. gloria will look into this and see if the State will be able to offer assistance.

	<p>DSHS training and events and Tribal events will be communicated to promote shared understanding of programs, services, and culture</p>	<p>Sharing of information regarding DSHS training events and cultural programs for DSHS staff</p>	<p>Andy Pascua, Louise Hungtingford, Diane Mitchell</p>	<p>Quileute hosted a FAS training that Stephanie Del Camp, Patti Hicklin, and Diane Mitchell attended. Also, other staff from the Forks CSO were invited and attended.</p>
	<p>Ensure that Tribal members can access DVR services via a Tribal contact</p>	<p>Provide better contact information from a single source when tribal members need DVR services</p>	<p>Andy Pascua, Garnet Charles, Louise Huntingford</p>	<p>Andy will contact the DVR Case Manager in Port Angeles to help Quileute clients.</p>